



Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE

RR Road, Cristobal Street, Paco, Manila, Philippines 1007
Trunk line: 689-7750 Direct line: 563-9365 & 563-9395



NOTICE TO PROCEED

April 03, 2019

PO No. 19-00239-CSE

MS. REA REGINA PEÑAFLOIDA
SKYFILES INCORPORATED
33 Magnolia St., Town and Country
Executive Village, Brgy., Mayamot, Antipolo City

Dear Ms. Peñaflorida:

The attached Purchase Order having been approved, notice is hereby given to **SKYFILES INCORPORATED** that performance on Supply and Delivery of Office Supplies for Procurement Service for the following item under PB No. 19-026-2 shall commence effective on the date of receipt of this Notice:

Lot No.	ITEM/DESCRIPTION	QTY	UOM	Unit Price	Total Amount
3	LOOSELEAF COVER, For legal documents, 50 sets per bundle	6,347	bundles	₱763.96	₱ 4,848,854.12

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions provided in the Purchase Order and in accordance with the Delivery Schedule.

Please acknowledge receipt of this notice by signing on the space provided below.

Very truly yours,


ELISA MAY ARBOLEDA-CUEVAS
Executive Director

Date of receipt of this Notice:

APRIL 8 2019

Name of Authorized Representative:

ROMULO BITONGGA

Signature of Authorized Representative:



MAZIVIRAS ORAL
ROMULO BITONGGA

4/10/19